

**MINUTES
WISE COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
DECEMBER 15, 2022**

MEMBERS PRESENT

Members present were: Bill Lewis, Noel Ruddick, Kenneth Shepherd Jr., Karen Schluter & Monte Shaw

OTHERS PRESENT

Mickey Hand - Chief Appraiser, Deidra Deaton - Asst. Chief Appraiser, Greg Reasoner - Commercial & BPP Manager & Callie Hartsock - Bookkeeper

I. CALLED TO ORDER

Bill Lewis called meeting to order at 4:05 PM.

II. PRAYER:

Mickey Hand led the prayer.

III. OATH OF OFFICE – NEW BOARD MEMBER – KAREN SCHLUTER

Callie Hartsock administered oath of office to new board member Karen Schluter

IV. REVIEW & APPROVE MINUTES OF OCTOBER 18, 2022

After review of the minutes of October 18, 2022, Kenneth Shepherd Jr. made the motion to approve. Monte Shaw seconded and the motion carried unanimously.

V. REVIEW & APPROVE ACCOUNTS PAYABLE FOR OCT & NOV 2022

After review of the Accounts Payable for October & November 2022, Noel Ruddick made the motion to approve. Kenneth Shepherd Jr. seconded and the motion carried unanimously.

VI. REVIEW & APPROVE FINANCIAL REPORT ENDING NOVEMBER 2022

After review of the Financial Report ending November 2022, Monte Shaw made the motion to approve. Noel Ruddick seconded and the motion carried unanimously.

VII. 2022 BUDGET AMENDMENTS – TAKE NECESSARY ACTION

After review of the 2022 Budget amendments, Noel Ruddick made the motion to approve. Kenneth Shepherd Jr. seconded and the motion carried unanimously.

VIII. REVIEW WISE CAD INVESTMENT POLICY – TAKE NECESSARY ACTION

After review of the WCAD Investment Policy, Karen Schluter made the motion to approve. Monte Shaw seconded and the motion carried unanimously.

IX. REVIEW LITIGATION:

- 1) Steven Gaylord - Decatur

X. EXECUTIVE SESSION: TEXAS GOVERNMENT CODE SECTION 551.074 PERSONNEL MATTER:

- 1) DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DISCIPLINE OR DISMISSAL OF PUBLIC OFFICER OR EMPLOYEE. 2)DISCUSS PLANS FOR FILLING THE POSITION OF CHIEF APPRAISER UPON MICKEY HAND’S RETIREMENT.

Vice Chairman Bill Lewis made the motion to go into Executive Session at 4:21 PM. Executive Session ended at 5:00 PM.

XI. TAKE NECESSARY ACTION REGARDING EXECUTIVE SESSION:

After Executive Session, Kenneth Shepherd Jr. made to motion to appoint Deidra Deaton as the interim Chief Appraiser upon Mickey Hand’s retirement December 31, 2022.

XII. ADOPT BOARD RESOLUTION TO NOTIFY QUICKBOOKS (BOOKKEEPING SOFTWARE) THAT WISE COUNTY APPRAISAL DISTRICT IS A POLITICAL SUBDIVISION OF THE STATE OF TEXAS (TEXAS PROPERTY TAX CODE SECTIONS 6.01 (c))

After discussion and review, Kenneth Shepherd Jr. made the motion to approve the Wise County Appraisal District Resolution 2022-01. Karen Schluter seconded and the motion carried unanimously.

XIII. QUARTERLY REPORT

1. JOURNAL ENTRIES
2. LITIGATION UPDATE
3. INVESTMENT/CASHFLOW ANALYSIS

XIV. CHIEF APPRAISER REPORT

1. Harris Govern/True Prodigy/Osvaldo Morales law suit
2. Office Closing early 12-21 for Christmas employee lunch

XV. BOD COMMENTS

No comments

XVI. PUBLIC COMMENTS

No Comments

XVII. ADJOURN

Kenneth Shepherd Jr. made the motion to adjourn @ 5:13PM. Noel Ruddick seconded and the motion carried unanimously.